

North Whatcom Fire & Rescue – Fire District 4

Regional Fire Authority Planning Committee

Meeting 3

Date: Wednesday, October 7, 2020

Time: 3:00 – 5:00 P.M.

Location: Meeting will be held virtually on Zoom

Proposed Agenda

Item #	Topic/ (time)	Presenter
1.	Welcome and Introductions (<i>7 min.</i>)	Committee Chair Mark Chamberlain
2.	Approval of Meeting Summary from Meeting 2 (<i>3 min.</i>)	Mark
3.	Follow up on questions from Meeting 2 (<i>5 min.</i>) <ul style="list-style-type: none">• EMS levy – additional detail	
4.	Review and approval of Committee Charter (<i>5 min.</i>)	Karen Reed
5.	Update on project staffing, costs (<i>5 min.</i>)	Chief Van der Veen
6.	Updated District side-by-side comparison document (<i>2 min.</i>)	Chief Van der Veen
7.	Review/potential action on draft Committee Work Plan (<i>20 min.</i>)	Karen
8.	Review of Draft Communications Plan; Discussion of engaging communications consultant assistance (<i>15 min.</i>)	Karen/ Chief
9.	Initial discussion: Draft Values and Principles Statement (<i>25 min.</i>)	Karen
10.	Future Committee Meeting date(s) (<i>5 min.</i>)	Mark
11.	Next Agenda(s) date/time (<i>3 min.</i>)	Mark / Karen
12.	Closing Comments (<i>10 min.</i>)	All
13.	Adjourn	

Materials for Meeting 3:

Agenda

Draft Meeting Summary of Meeting 2 of Planning Committee

Proposed Committee Charter

Project costs summary update

Updated side-by-side District Comparison

Proposed Committee work plan

Draft communications plan

Draft text for website

Draft statement of values and principles