

## North Whatcom Fire & Rescue – Whatcom County Fire District 4

### Regional Fire Authority Planning Committee Meeting 11

Date: Thursday, April 1, 2021

Time: 10:00 A.M. to 12:00 P.M.

Location: Meeting will be held virtually on Zoom

#### Proposed Agenda

Item #	Topic / (time)	Presenter
1.	Welcome and Introductions (5 min.)	Chair Bruce Ansell
2.	Review and approval of agenda (2 min.)	Karen/All
3.	Updates: (5 min.) <ul style="list-style-type: none"><li>• Commissioner Updates</li><li>• Website Updates</li><li>• Election consultant</li><li>• Other</li></ul>	Chief/All
4.	<i>Discussion/Action:</i> RFA Plan Issues discussed at Joint Board Meeting on Tuesday, March 29 <ul style="list-style-type: none"><li>• Job description, qualifications and process for selecting HR Director or filling Finance Director vacancy</li><li>• Initial (transition) Board Composition</li><li>• Other related matters?</li></ul> <i>See attached write-up.</i>	Karen/All
5.	<i>Discussion/Potential Action:</i> Additional RFA Plan Issues (Draft plan attached) <ul style="list-style-type: none"><li>• <u>Chapter 6: Funding and Finance</u><ul style="list-style-type: none"><li>○ Starting Levy Rate</li><li>○ RFA Replaces existing District levies</li><li>○ Transfer of reserve funds</li><li>○ Transfer of documents</li><li>○ Transfer assets to RFA, <i>as-is/where is</i></li></ul></li></ul>	Karen/All

Chapter 7: Organizational structure

- Organizational Chart as of 10/1/21
- Policies and procedures of participating jurisdictions

*10/1/21 Org Chart attached*

6. *Discussion/Action:* Next Agenda, date/time/topics (2 min.) Karen

*Proposed topics:*

- RFA Plan Chapter 8
- Public Outreach Round 2: key messages

7. Closing Comments (5 min.) All

8. Adjourn