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**NORTH WHATCOM FIRE AND RESCUE  
WHATCOM COUNTY FIRE PROTECTION DISTRICT #21  
BOARD OF COMMISSIONERS SPECIAL MEETING**

*November 18, 2021*  
via Zoom Meeting  
11:00 AM

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**VOLUNTEER PENSION BOARD MEETING**

- Approval of October 19, 2021, Minutes

Action Required

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**A. CALL TO ORDER, ROLL CALL**

**B. PUBLIC HEARING**

**Public Statements**

Due to public health concerns and the CDC's guidelines for social distancing, the public will not be permitted to be physically attend the Commission meeting in person. In addition and as a result of Governor Inslee's latest proclamation, the Board will not be meeting in person and have made arrangements to have their meeting via Zoom Webinar.

Members of the public can view the meeting Live Stream at [www.nwfrs.com](http://www.nwfrs.com) under District Meetings or if wanting to provide a public comment can request to attend the Zoom Webinar via [info@nwfrs.com](mailto:info@nwfrs.com) Requests can be to at least 24 hours in advance.

Public comments may also be submitted in writing via e-mail in advance of the meeting by submitting them to [info@nwfrs.com](mailto:info@nwfrs.com). Timely received public comments will be read at the meeting.

If you would like to attend the Zoom Webinar as a "*spectator only*," please request an invite to [info@nwfrs.com](mailto:info@nwfrs.com) at least 24 hours prior to the meeting.

The public hearing is specific to allowing the District to increase its budget by up to one percent from the highest lawful levy since 1985, identifying substantial need and levy certification. Comments will be restricted to these topics. The Board will not be responding to questions or challenges. Each participant will be provided a maximum of 5 minutes to comment. Please identify yourself, spell your name and provide your physical address.

**C. BUDGET RESOLUTION**

- Resolution 2021-07 One Percent Increase

Action Requested

**D. Levy Certification**

Action Requested

# AGENDA

## NORTH WHATCOM FIRE AND RESCUE – BOARD OF FIRE COMMISSIONERS MEETING

### SPECIAL BOARD OF COMMISSIONERS MEETING

#### E. APPROVAL OF CONSENT AGENDA

Action Requested

All matters within the Consent Agenda have been distributed to each member of the Board of Commissioners for review, are considered routine, and will be enacted by one motion of the Board with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

1. Meeting Minutes
  - a) October 19, 2021 – special
2. Staff Reports – Chief / Operations / Training / Technical Support
3. Financial Report
4. Voucher / Payroll / Benefits
  - a) NWFR Employees Direct Deposit Payroll: \$315,743.75
  - b) Payroll Taxes Voucher: \$64,677.50
  - c) Benefits Voucher: \$214,795.08
  - d) Monthly Expenditure Voucher: \$105,463.57
  - e) Capital Projects Apparatus: \$893.16

*Total Revenue – October \$2,286,188.57*  
*Total Expenditures –November \$701,573.06*

#### F. COMMISSIONER MEETING REPORTS

#### G. LEGAL ISSUES

#### H. IAFF LOCAL 106NW REPORT

#### I. UNFINISHED BUSINESS

- |   |            |
|---|------------|
| • Levy Lid Lift                         | Update     |
| • Future Funding Options                | Discussion |
| • Contract for Services with District 4 | Update     |
| • Law Enforcement Response              | Update     |
| • Facilities                            | Update     |
| ○ Birch Bay Station 63 Roof             |            |
| ○ Birch Bay Station 63 Tower            |            |

#### J. NEW BUSINESS

- |                                  |            |
|----------------------------------|------------|
| • 2022 Budget Study Session Date | Discussion |
|----------------------------------|------------|

#### K. POLICIES AND PROCEDURES

#### L. CORRESPONDENCE

**AGENDA**  
**NORTH WHATCOM FIRE AND RESCUE – BOARD OF FIRE**  
**COMMISSIONERS MEETING**

**M. ANNOUNCEMENT**

Board Meeting Attendance 12-16

Query

**N. AGENDA ITEMS FOR NEXT MEETING**

**O. EXECUTIVE SESSION**

per RCW 42.30.110(i) *“to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.”* and,

Per RCW 42.30.110(g) *“to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.”*

**P. SIGNING OF DOCUMENTS**

**Q. ADJOURNMENT**