

North Whatcom Fire & Rescue – Whatcom County Fire District 4

Regional Fire Authority Planning Committee Meeting 11

Date: Thursday, April 1, 2021

Time: 10:00 A.M. to 12:00 P.M.

Location: Meeting will be held virtually on Zoom

Proposed Agenda

Item #	Topic / (time)	Presenter
1.	Welcome and Introductions (5 min.)	Chair Bruce Ansell
2.	Review and approval of agenda (2 min.)	Karen/All
3.	Updates: (5 min.) <ul style="list-style-type: none">• Commissioner Updates• Website Updates• Election consultant• Other	Chief/All
4.	<i>Discussion/Action:</i> RFA Plan Issues discussed at Joint Board Meeting on Tuesday, March 29 <ul style="list-style-type: none">• Job description, qualifications and process for selecting HR Director or filling Finance Director vacancy• Initial (transition) Board Composition• Other related matters? <i>See attached write-up.</i>	Karen/All
5.	<i>Discussion/Potential Action:</i> Additional RFA Plan Issues (Draft plan attached) <ul style="list-style-type: none">• <u>Chapter 6: Funding and Finance</u><ul style="list-style-type: none">○ Starting Levy Rate○ RFA Replaces existing District levies○ Transfer of reserve funds○ Transfer of documents○ Transfer assets to RFA, <i>as-is/where is</i>	Karen/All

Chapter 7: Organizational structure

- Organizational Chart as of 10/1/21
- Policies and procedures of participating jurisdictions

10/1/21 Org Chart attached

6. *Discussion/Action:* Next Agenda, date/time/topics (2 min.) Karen

Proposed topics:

- RFA Plan Chapter 8
- Public Outreach Round 2: key messages

7. Closing Comments (5 min.) All

8. Adjourn