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**NORTH WHATCOM FIRE AND RESCUE  
WHATCOM COUNTY FIRE PROTECTION DISTRICT #21  
BOARD OF COMMISSIONERS REGULAR MEETING**

*November 15, 2018*  
Station #61 – 9408 Odell Rd., Blaine, Washington 98230  
1:00 PM

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**VOLUNTEER PENSION BOARD MEETING**

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- |  |                 |
|--|-----------------|
| • Approval of October 18, 2018 Minutes | Action Required |
| • Volunteer Separation                 | Action Required |
| • Pension Eligibility                  | Action Required |

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**REGULAR BOARD OF COMMISSIONERS MEETING**

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**A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

**B. PUBLIC COMMENT**

Audience members are invited to address the Board with matters of concern not related to agenda items. **Please identify yourself by name and address** and limit your statements to no more than **three** minutes.

**C. OATH OF OFFICE**

**D. EMERGENCY SERVICES CONSULTING INCORPORATED (ESCI) PRESENTATION**

- |                                  |                 |
|----------------------------------|-----------------|
| • Fire Chief Recruitment Process | Possible Action |
|----------------------------------|-----------------|

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**E. PUBLIC HEARING**

**Public Statements**

Members of the public are invited to provide comment. The public hearing is specific to allowing the District to increase its budget by up to one percent from the highest lawful levy since 1985. Comments will be restricted to this topic. The Board will not be responding to questions or challenges. Each participant will be provided a maximum of 5 minutes to comment. Please identify yourself by name and sign the speaker's list to verify the spelling of your name.

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**F. BUDGET RESOLUTION**

- |   |                  |
|---|------------------|
| • Resolution 2018-16 One Percent Increase | Action Requested |
|---|------------------|

# AGENDA

## NORTH WHATCOM FIRE AND RESCUE – BOARD OF FIRE COMMISSIONERS MEETING

### G. APPROVAL OF CONSENT AGENDA

Action Requested

All matters within the Consent Agenda have been distributed to each member of the Board of Commissioners for review, are considered routine, and will be enacted by one motion of the Board with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

#### 1. Meeting Minutes

- a) October 10, 2018 – Special
- b) October 18, 2018
- c) October 18, 2018 – Work Session
- d) November 1, 2018 – Special

*Total Revenue – October \$2,032,357.346*  
*Total Expenditures – November \$806,382.27*

#### 2. Staff Reports – Chief / Operations / Training / Technical Support

#### 3. Financial Report

#### 4. Voucher / Payroll / Benefits

- a) Union Back Payroll: \$193,396.24
- b) NWFR Employees Direct Deposit Payroll: \$315,371.97
- c) Non-Direct Payroll: \$166.55
- d) Benefits Voucher: \$207,871.23
- e) Monthly Expenditure Vouchers: \$60,216.72
- f) Capital Projects Voucher: \$13,349.69
- g) Capital Projects Facilities: \$16,009.87

### H. COMMISSIONER MEETING REPORTS

### I. IAFF LOCAL 106NW REPORT

### J. LEGAL ISSUES

### K. UNFINISHED BUSINESS

- Auto Aid Agreement Action Requested
- Resolution 2018-20 Fire Commissioner Compensation Discussion / Possible Action

### L. NEW BUSINESS

- Resolution 2018-17 Surplus Refrigerators Action Requested
- Resolution 2018-18 Surplus Siren Action Requested
- Resolution 2018-19 Surplus Hose Action Requested
- Resolution 2018-21 Cancellation of Warrant Action Requested

### M. POLICIES AND PROCEDURES

# AGENDA

## NORTH WHATCOM FIRE AND RESCUE – BOARD OF FIRE COMMISSIONERS MEETING

### N. CORRESPONDENCE

### O. ANNOUNCEMENT

- Board Meeting Attendance 12-20-18 Query

### P. PUBLIC COMMENT

Audience members are invited to address the Board with matters of concern related to the business of the district. **Please identify yourself by name and address** and limit your statements to no more than **three** minutes.

### Q. AGENDA ITEMS FOR NEXT MEETING

- Volunteer Firefighter Oath of Office
- Public Hearing 2019 Budget Approval

### R. EXECUTIVE SESSION per RCW 42.30.110(1)(c) *“to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price.”*

per RCW 42.30.110(g) *“to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.”*

- Interim Fire Chief Selection Committee Action Requested
- Northwood Store – Layne Brennick Discussion / Action Requested

### S. SIGNING OF DOCUMENTS

### T. ADJORNMENT