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**NORTH WHATCOM FIRE AND RESCUE  
WHATCOM COUNTY FIRE PROTECTION DISTRICT #21  
BOARD OF COMMISSIONERS REGULAR MEETING**

*December 20, 2018*  
Station #61 – 9408 Odell Rd., Blaine, Washington 98230  
1:00 PM

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**VOLUNTEER PENSION BOARD MEETING**

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|---|-----------------|
| • Approval of November 15, 2018 Minutes | Action Required |
| • Volunteer Separation                  | Action Required |

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**REGULAR BOARD OF COMMISSIONERS MEETING**

**A. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

**B. PUBLIC COMMENT**

Audience members are invited to address the Board with matters of concern not related to agenda items. **Please identify yourself by name and address** and limit your statements to no more than **three** minutes.

**C. OATH OF OFFICE**

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**OPEN PUBLIC HEARING**

**D. 2019 BUDGET PRESENTATION**

**Public Statements**

Members of the public are invited to provide comment. The public hearing is specific to the proposed 2019 Revenue Budget and comments will be restricted to the proposed 2019 Revenue Budget. The Board will not be responding to questions or challenges. Each participant will be provided a maximum of 5 minutes to comment. Please identify yourself by name and sign the speaker's list to verify the spelling of your name.

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- Resolution 2018-22 Adopting the Tax Revenues and Budget for 2019 Action Requested

# AGENDA

## NORTH WHATCOM FIRE AND RESCUE – BOARD OF FIRE COMMISSIONERS MEETING

**E. APPROVAL OF CONSENT AGENDA**

Action Requested

All matters within the Consent Agenda have been distributed to each member of the Board of Commissioners for review, are considered routine, and will be enacted by one motion of the Board with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

*Total Revenue – November \$973,322.22*  
*Total Expenditures – December \$845,328.26*

1. Meeting Minutes
  - a) November 15, 2018 – Public Hearing
  - b) November 15, 2018 – Work Session
2. Staff Reports – Chief / Operations / Training / Technical Support
3. Financial Report
4. Voucher / Payroll / Benefits
  - a) NWFR Employees Direct Deposit Payroll: \$363,785.19
  - b) Non-Direct Payroll: \$435.08
  - c) Benefits Voucher: \$278,120.04
  - d) Monthly Expenditure Vouchers: \$185,810.02
  - e) Capital Projects Voucher: \$17,177.93

**F. COMMISSIONER MEETING REPORTS**

**G. IAFF LOCAL 106NW REPORT**

**H. LEGAL ISSUES**

**I. UNFINISHED BUSINESS**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• Fire Chief Recruitment Process</li> <li>• Resolution 2018-23 Interim Fire Chief</li> <li>• Resolution 2018-24 Investment Officer</li> <li>• Resolution 2018-25 Secretary to the Board</li> <li>• Northwood Store – Layne Brennick</li> </ul> | <p>Discussion/Possible Action</p> <p>Action Requested</p> <p>Action Requested</p> <p>Action Requested</p> <p>Information</p> |
|---|--|

**J. NEW BUSINESS**

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• PogoZone Contract</li> <li>• Resolution 2018-26 Public Records Policy and Procedure</li> <li>• Resolution 2018-27 2019 Meeting Dates</li> <li>• Resolution 2018-29 Cancellation of Warrant</li> <li>• Awards and Recognition</li> </ul> | <p>Action Requested</p> <p>Action Requested</p> <p>Action Requested</p> <p>Action Requested</p> <p>Discussion</p> |
|--|---|

**K. POLICIES AND PROCEDURES**

# AGENDA

## NORTH WHATCOM FIRE AND RESCUE – BOARD OF FIRE COMMISSIONERS MEETING

### L. CORRESPONDENCE

### M. FIRE CHIEF RECOGNITION

- Resolution 2018-28 Fire Chief Recognition Action Requested

### N. ANNOUNCEMENT

- Board Meeting Attendance 1-17-19 Query

### O. PUBLIC COMMENT

Audience members are invited to address the Board with matters of concern related to the business of the district. **Please identify yourself by name and address** and limit your statements to no more than **three** minutes.

### P. AGENDA ITEMS FOR NEXT MEETING

- Board Officer Elections
- 0400.0003.00 Division Chief of Operations
- Ambulance Bid Approval
- 2018 Budget Amendment

### Q. EXECUTIVE SESSION per RCW 42.30.110(1)(c) *“to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price.”*

per RCW 42.30.110(g) *“to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.”*

### R. SIGNING OF DOCUMENTS

### S. ADJORNMENT