

First Quarter Safety Committee Meeting 2021

Date 02/17/2021 1030-1145

Attending: Chief Jason Van der Veen, Lt. Kevin Biery, Kelly Freeman

Old Business:

- Post collision drug and alcohol testing policy: Ongoing. JCC Mobile Testing will be used for all after hours testing. Policy under development.
- Investigation Committee: Ongoing. Discussion regarding Safety Committee Members being the Accident Investigation members. Looking to write a Directive to outline the specifics of what an accident investigation will entail (Drug Test, LE contacted, Insurance company contacted, L&I). Want to make sure all boxes are covered during an investigation process. Chief Van der Veen will discuss how to contact him if an accident happens to start the process of an investigation. Discussions to design a flow chart.
- Update Injury/Illness Form: Ongoing.
- Door Cameras at Career Stations: Completed. Some have been placed at station 63. Will need to utilize capital funds to purchase in the future for other stations.
- Pole Light at Station 12: Ongoing. Pole light at Station 12 needs to be replaced. Britton Loop Association has asked to not light the front two in front of apparatus bay door.
- New Driving Requirements: Completed. Kelly Freeman contacted Guide Insurance, not required to have annual driver's abstract.
- Outside Lighting at Stations: Completed. Lighting upgrades have been made at Station 63, small lighting upgrades at Station 72 and some will be completed at Station 69.
- Station Tones: Completed.
- Building D Admin Space Outlet: Completed.
- Rehab: Ongoing. IC needs to be more aware of utilizing Rehab on the fire scene. When Rehab arrives on scene IC should rotate employees through the Rehab process for adequate rest, hydration and vitals monitoring.
- Chief Contact: Completed. Chief Van der Veen to discuss with officers at an officer's meeting to contact a NWFR Chief if anything outside of the norm happens on a call if B76 is not a NWFR Chief.
- Lights Replaced: Completed. Need to replace the lights outside of the women's restroom in Station 12 Admin building.


New Business:

- Covid19 Vaccine: The Covid 19 Vaccine has been offered to all eligible employees and instructions given on how to schedule the vaccine. The department recognizes that it is the individual's choice to receive or not receive the vaccine.
- NWFR Exposure Control Plan: ECP has been sent out to all stations and is being updated, as necessary. The ECP falls in line with other county departments.

- MSA Filters: The MSA hard shell filter are in stock and will be distributed to the stations.
- Power Gurneys: County power load systems will be here by end of March and will be assembled and have a mid-April distribution timeline for all first out aid cars. Training and policies will need to be implemented.
- SCBA: SCBAs have been getting smashed in doors. Ensure that damage/missing reports are filled out for damaged items.
- Missing/Damage Reports: Can these be put into Operative IQ? Review with officer's that a form needs to be filled out. Who is currently in charge of Missing/Damage reports?
- Rehab 68: Discussion regarding spare cylinders being put on Rehab unit. Current need for more snacks/water. Rehab unit is being started and run during Monday night training. Discussions to adjust run card to have Rehab called out on all active structure fires.
- Motor Vehicle Collision / Damage: Reviewed 2 collision reports.
- Injury/Illness Reports: Reviewed 12 Reports

The second quarter Safety Committee Meeting will be scheduled for May 2021.

Approved

 3/24/2021

Jason Van der Veen
Fire Chief