# NORTH WHATCOM FIRE AND RESCUE

*SEMPER PARATUS*

## *EMPLOYMENT APPLICATION*

**POSITION FOR WHICH YOU ARE APPLYING:** _____

These instructions must be followed exactly. Fill out the application form completely. If questions are not applicable, enter "N/A". **DO NOT LEAVE QUESTIONS BLANK.** Be sure to sign the application when completed. North Whatcom Fire and Rescue does not discriminate on the basis of race, color, national origin, age or disability in employment or the provision of services. A resume will not be accepted in lieu of applications, unless specifically stated in the job notice.

*Hard copies can be mailed to NWFR, PO Box 286, Lynden WA 98264 or hand delivered to 1507 E Badger Rd.*
*Electronic copies can be emailed to kfreeman@nwfrs.com.*

### PERSONAL INFORMATION

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Name (Last, First, MI): | | | | | Social Security Number: | | |
| Present Address: | | | | Email: | | | |
| City: | | State: | | Zip Code: | | Telephone: | |
| Permanent Address: | | | | | | | |
| City: | | State: | | Zip Code: | | Telephone: | |
| Are you 21 years of age or older? | ☐ Yes ☐ No | | | Driver's License No.: | | State: | |

### DESIRED EMPLOYMENT

| | | | |
|---|---|---|---|
| Date Available to Start: | | Are you willing to work hours other than 8:00-5:00? | ☐ Yes ☐ No |
| Are you currently employed? | ☐ Yes ☐ No | If so, may we inquire of your employer? | ☐ Yes ☐ No |
| Have you ever applied with North Whatcom Fire and Rescue before? | ☐ Yes ☐ No | | |
| If so, when and what position did you apply for? | | | |
| Have you ever worked for a fire department before? | ☐ Yes ☐ No | | |
| If so, when and what was your position? | | | |
| If yes, what was your reason for leaving the fire department? | | | |
| How did you learn about this position? | | | |

### EDUCATION

| School Level | Name and Location of School | No. of Years Attended | Did you Graduate? | Subjects Studied |
|---|---|---|---|---|
| Elementary School | | | ☐ Yes ☐ No | |
| High School | | | ☐ Yes ☐ No | |
| College/University | | | ☐ Yes ☐ No | |

| | | | | |
|---|---|---|---|---|
| Trade School | | | ☐ Yes ☐ No | |

**EMPLOYMENT RECORD**

Feel free to make additional copies of this page if necessary.

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Name of Present/Most Recent Employer: | | | | | | | |
| Address: | | | | Start Date: | | End Date: | |
| City: | | State: | | Zip Code: | | Telephone: | |
| Job Title: | | Weekly Starting Salary: | | Weekly Leaving Salary: | | | |
| Name of Supervisor: | | Title: | | | | | |
| May we contact your supervisor? | ☐ Yes ☐ No | | | | | | |
| Description of Work: | | | | | | | |
| | | | | | | | |
| Reason for Leaving: | | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Name of Previous Employer: | | | | | | | |
| Address: | | | | Start Date: | | End Date: | |
| City: | | State: | | Zip Code: | | Telephone: | |
| Job Title: | | Weekly Starting Salary: | | Weekly Leaving Salary: | | | |
| Name of Supervisor: | | Title: | | | | | |
| May we contact your supervisor? | ☐ Yes ☐ No | | | | | | |
| Description of Work: | | | | | | | |
| | | | | | | | |
| Reason for Leaving: | | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Name of Previous Employer: | | | | | | | |
| Address: | | | | Start Date: | | End Date: | |
| City: | | State: | | Zip Code: | | Telephone: | |
| Job Title: | | Weekly Starting Salary: | | Weekly Leaving Salary: | | | |
| Name of Supervisor: | | Title: | | | | | |
| May we contact your supervisor? | ☐ Yes ☐ No | | | | | | |
| Description of Work: | | | | | | | |
| | | | | | | | |
| Reason for Leaving: | | | | | | | |

**REFERENCES**
Please provide the names of four persons who are not related to you and whom you have known for at least one year.

| Name | Address | Business | Years Acquainted | Phone Number |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

**CERTIFICATES, LICENSES, PROFESSIONAL ASSOCIATIONS**

| |
|---|
| |
| |
| |
| |

**GENERAL INFORMATION**

| | | |
|---|---|---|
| Have you ever been convicted of a felony? | ☐ Yes ☐ No | |
| If yes, please explain. *(This will not necessarily exclude you from consideration)*: | | |
| | | |
| Are you a U.S. citizen, or if not, are you eligible for legal employment in the United States? *If employed, proof of identity and legal right to work in the United States will be required.* | ☐ Yes ☐ No | |
| Have you ever been discharged/fired or requested to resign from a position? | ☐ Yes ☐ No | |
| If yes, please explain: | | |
| | | |
| Are there time lapses between jobs you held which are not explained on the application? | ☐ Yes ☐ No | |
| If yes, please explain: | | |
| | | |
| In your previous employment, have you had issues with any of the following: | | |
| • Excessive absenteeism, tardiness, failure to notify your employer when absent, or other attendance problem? | ☐ Yes ☐ No | |
| • Sexual harassment, fighting, assaultive behavior, or other related offenses? | ☐ Yes ☐ No | |
| • Violating state, federal, or employer safety rules? | ☐ Yes ☐ No | |
| If yes to any of the above, please explain: | | |
| | | |
| List any other names by which you may be known: | | |
| Please explain any differences in name: | | |

**SKILLS AND ABILITIES**
Briefly discuss the skills, knowledge and abilities that prepare you for this position.

**AUTHORIZATION**
I certify that this application contains no willful misrepresentation or falsifications, and that the facts and information contained in this application are true and complete to the best of my knowledge, and I understand that, if employed, falsified statements on this application shall be grounds for immediate dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above, unless otherwise indicated in this application, to give any and all information concerning my previous employment and any pertinent information they have, personal or otherwise, and release the Fire District from all liability for any damage that may result from utilization of such information.

I understand and agree that no representative of North Whatcom Fire and Rescue has any authority to enter into any agreements for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is written and signed by an authorized Fire District representative.

**SIGNATURE**
This application must be signed to be considered.

Signature: _____ Date: _____